

PROCEDURES and SERVICES

Communications:

Address: Your summer address is Name, 48 Camp Fernwood Lane, Poland, Maine, 04274.

Telephone: You are able to receive letters and packages at this address. For incoming calls the camp phone number is 207-998-4346. A staff phone is provided for calls during business hours. During non-business hours (after 9:15pm) we allow incoming phone calls on the camp business line; however as our phone lines are extremely busy we will ask you to limit conversations to five minutes. A long distance calling plan is in place and staff members are permitted short outgoing calls. One business line is always kept "open" to allow receipt of any incoming emergency calls.

Email: The camp e-mail is: staff@campfernwood.com and should be used for business correspondence only. You will have access to a computer and the internet to check personal incoming e-mail. To receive and send e-mail, you will need to set up a "gmail" or "yahoo" account, which can be checked from any computer.

Baggage:

If you wish to ship your luggage to camp before you arrive, the baggage must be PREPAID and sent VIA UPS ONLY. Send to Camp Fernwood, 48 Camp Fernwood Lane, Poland, ME 04274.

Linen Service:

We provide linen service for all staff, which includes: blankets, weekly bed linen, pillows, and towels.

Laundry:

Laundry is done at camp, free of charge, once a week. You will need an 8-day supply of clothing. All personal items must be clearly marked with a laundry marker. Please do this before you arrive. Initials are not sufficient for laundry identification – USE FULL FIRST AND LAST NAME. Camp cannot be responsible for the care and washing of valuable non-uniform clothing, or belongings not clearly marked.

Uniform for Counselors:

Camp uniform is required at all times while on duty. Non-uniform is appropriate for certain camp events, i.e. Sunday Campfire and intercamp socials. Uniform consists of plain navy blue shorts/pants and white shirts. Outer garments are navy blue. A very small logo (under 2" by 2") on shirts is acceptable. Our weather is varied; the temperature ranges from 85° F to occasionally 45° F on August nights. You will need warm navy blue pants or sweat pants. At least one pair of white shorts or long pants are needed for Sunday. We will provide all staff with one warm navy outer garment and one t-shirt printed with our logo. Please bring necessary rain gear (does not need to be navy blue), a wrist watch, and at least one bathing suit. If you already own a red t-shirt, bring it for "special traditional staff occasions." (We can lend extras). Be sure to bring a flashlight (bunks do not have electricity), toiletries, extra batteries, laundry bag, and bug repellent. If needed, foreign staff will have opportunity to purchase these items locally during their first week at camp.

Footwear:

We recommend at least one pair of waterproof shoes or boots, in addition to sturdy sneakers for everyday wear. Teva's, flip flops, and other supportive sports sandals (such as Birkenstocks) are acceptable footwear at camp, except when playing active games (Landsports, running), at the Campfire, and in the craft shops (including Arts and Crafts, Jewelry, Woodworking and Ceramics). Shoes with platform soles higher than 2 inches are not permitted for wear around camp or at any camp sponsored event.

Tattoos/Body Piercing:

We do not have a strict policy regarding tattoos and body piercing, however we ask you to consider our parents feelings as to what may or may not constitute an appropriate role model for their child. Please be sensitive, and avoid discussing or drawing unnecessary attention to this issue with the campers.