

FORMS FOR CAMP

Medical Form: A completed medical form based on a physical examination within the last 12 months is required. A physical done by your school or university is fine. If you have already had an exam in the last year, your physician need only complete the form. Mark on the travel form if you can not meet this job requirement, or contact us so that we can make alternate plans. **Important**** If you are under 21 years of age, your parent or guardian must sign the box at the bottom of the medical form for you to obtain emergency x-ray and consultation. **Enclosed is a health form.**

Emergency Release Form: This is the emergency release form in the front of the handbook that needs to be completed, and signed by yourself, or by your parents if you are under 21 years of age. **Enclosed is an emergency release form.**

DOCUMENTATION and WORK PERMIT LAW Bring documentation of any certifications you hold-i.e. Red Cross LGT, WSI, CPR First Aid, Small Craft, Riflery (NRA or other), Archery, Maine Trip Leaders etc. Maine safety laws are very strict. Also see the 1-9 Information in the packet regarding legal status documentation for all employees.

W-4 and I-9 Form: This will be handed out during pre-camp and completed in camp.

Insurance: Camp Fernwood carries Worker's Compensation for all its employees, which covers costs of illness or accidents incurred while on duty. For additional protection and care beyond that offered by our camp infirmary, i.e. optical, dental, pre-existing illness, etc., or any illness or injury not related to your job, you should have coverage by college, Blue Cross or other private plans. Please bring the necessary health coverage information for our records.

Driver's License: If you would like to drive our vehicles for camp purposes, please bring your license and/or international license. During pre-camp there will be a driver's test for all staff who would like to drive camp vehicles. Camp vehicles can only be driven by individuals over 21 years old. We do allow staff over 21 to borrow our vehicles for personal use on days off. If you are under 21 and are bringing a vehicle to camp, you can also use this for camp purposes but are only allowed to drive staff.